

Schedule Type Code Simplification

This document summarizes changes to course Schedule Type codes effective Summer 2026.

Schedule Type codes indicate how the content of a course is organized and presented to students (e.g., Lecture, Laboratory, Practicum, Internship, Seminar, etc.). They are also used for:

- Texas Higher Education Coordinating Board (THECB) reporting (e.g., CBM0C1 report)
- Calculating faculty workloads
- Identifying courses that should be assessed the DL01 Digital Learning Fee

Schedule Type codes are attached to each course at the catalog level but also added to each section of a course offered during a given term.

Practices Prior to Summer 2026

Prior to Fall 2021, we did not use Instructional Method codes to designate each class section's instructional modality (face-to-face, hybrid, online, etc.). Instead, we used the Schedule Type code to indicate both the course type **and** instructional modality. This meant we had multiple Schedule Type codes for some course types (see below).

"Lecture" (A) course codes:

- AFF Lecture, face-to-face
- AHB Lecture, hybrid
- AIN Lecture, internet

"Laboratory" (B) course codes:

- **B**FF Laboratory, face-to-face
- BHB Laboratory, hybrid
- BIN Laboratory, internet

Only a few course types used multiple Schedule Type codes based on different modalities. Other course types used a single code regardless of each section's instructional modality (see below).

- Practicum CFF (used for all modalities)
- Independent Study FFF (used for all modalities)

Last Modified By: Matt Keneson Document Owner: Matt Keneson



Simplifying Schedule Type Codes (Starting Summer 2026)

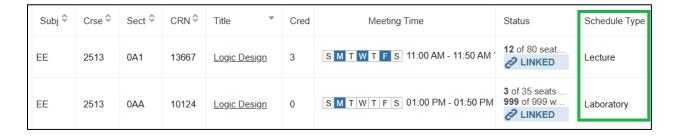
Beginning in Fall 2021, <u>Instructional Method codes</u> were added to course sections to identify each section's instructional modality (face-to-face, hybrid, online, etc.).



Usage of Instructional Method codes means we therefore no longer needed multiple Schedule Type codes for a single course type. **Starting with the Summer 2026 term,** Schedule Type codes were simplified so that each course type used a single code. For instance, all Lecture sections will use the "AFF" Schedule Type code regardless of their instructional modality.

These changes align UT San Antonio's processes with common practices of other institutions and eliminate the need for academic departments to adjust the Schedule Type code based on a section's instructional modality. Courses will simply default to the catalog-level code attached to the course.

The only sections that will still require a manual adjustment to the Schedule Type code are "linked" course sections. Linked classes require a student to register for 2 sections of the same course. This usually includes a "Lecture" section and a "Lab" or "Recitation" section (see below).



In addition to simplifying scheduling processes, simplifying Schedule Type codes also addressed issues with some students enrolling in more than 1 section of the same course in the same term. Banner does not consider 2 sections of the same course to be "duplicate" sections if they have different Schedule Type codes. As a result, a student could previously enroll in 2 sections of the same course if they used different Schedule Type codes (e.g., adding both a hybrid and an online section of the same Lecture course, since they used the AHB & AIN Schedule Type codes). This issue is now prevented by all Lecture sections using the AFF Schedule Type code.

Last Modified By: Matt Keneson
Document Owner: Matt Keneson